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STANDARD FORM NO. 64

Approved For Release 2009/09/01 : CIA-RDP81-00755R000200160007-9

*Office Memorandum* • UNITED STATES GOVERNMENT

TO : Director of Training

DATE: NOV 13 1953

FROM : Assistant Director, Scientific Intelligence

SUBJECT: Request for External Training - [REDACTED]

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1. It is requested that external training described below be approved and appropriate funds be provided:

a. Name, Grade and Age:

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[REDACTED] GS-9, Age 28

b. Name and Location of Training Facility:

School of Hygiene and Public Health  
Johns Hopkins University, 615 North Wolfe Street  
Baltimore, Maryland

c. Title of Courses:

Epidemiology (Epidemic Theory)  
Physiological Climatology (Medical Geography)  
or  
Vectors and Reservoirs of Contagious Diseases

d. Inclusive Dates of Courses:

These courses will extend from 13 November 1953 to 1 January 1954. The proposed spread of courses would be as follows:

Epidemiology: Tuesday, Thursday, Saturday mornings

Vectors and Reservoirs or

Medical Geography: Tuesday, Thursday, Saturday  
afternoons

Total: 2 workdays )  
1 non-workday ) per week

e. Cost of Course: \$200.00 for a two-month quarter period

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f. Justification:

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These courses are directly applicable to [REDACTED] continuing responsibility for medical microbiological and epidemiological research. They are equally valuable to his responsibility for the medical aspects of defense against biological warfare.

In accordance with the projected university program, the trainee will be able to spend three full work-days on the job per week.

This training is vital to any evaluation of medical microbiological, epidemiological, and related biological warfare research, and would form the basis for proposed studies of the impact of contagious diseases on the Soviet economy and military establishment. When integrated with the technics acquired during the past two months, as well as last year, a method for analysis of yet inadequate Soviet research on control and reporting of contagious diseases can be formulated. Studies of this type have already been hypothesized in Medicine Division, on the basis of all-source information. The contribution of these analyses to the removal of certain intelligence gaps is evident.

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[REDACTED] successfully completed an approved course in Research Statistics at the Johns Hopkins University on 13 November 1953.

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2. It is [REDACTED] present intention to remain a CIA career employee.

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3. [REDACTED] request for training received the approval of the OSI Career Service Board on 12 November 1953.

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[REDACTED] 25X1A9a  
H. MARSHALL CHADWELL  
for #200 only (not used)  
Dec 53

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*Reg. 187*

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ACCOUNTING BY INDIVIDUAL FOR ADVANCE

NOTE: SEE INSTRUCTIONS ON REVERSE SIDE.

TO: <b>Finance Division</b>		DATE <b>20 January 1954</b>
FROM: <b>[REDACTED]</b>	<b>OSI</b> <span style="float: right;"><b>25X1A9a</b></span>	
SUBJECT: <b>ACCOUNTING FOR THE PERIOD FROM <u>2 December 1953</u> TO <u>Present</u> INCLUSIVE.</b>		

1. CASH ON HAND \_\_\_\_\_ (Date of close of last accounting period) \$ 0

2. RECEIPTS DURING ACCOUNTING PERIOD:

DATE	RECEIPT NO.	DESCRIPTION	
<u>13 Nov 53</u>		<u>Advance for External Training</u>	\$ <u>200.00</u>
TOTAL TO BE ACCOUNTED FOR \$			<u>200.00</u>

3. EXPENDITURES DURING ACCOUNTING PERIOD FOR WHICH REIMBURSEMENT IS CLAIMED:

DATE	VOUCHER NO.	DESCRIPTION	
<u>3 Dec 53</u>		<u>Tuition for Extra Agency Training</u>	\$ <u>150.00</u>
		<u>Receipt from The John Hopkins</u>	
		<u>University</u>	

4. RETURNED HERewith: Receipt # B-1349 \$ 50.00  
(Describe - Cash, Check, Money Order, Etc.)

5. CASH ON HAND \_\_\_\_\_ (Date of closing of this accounting period) \$ 0

☐ INCLUDES CASH ON HAND OR OTHERWISE IN POSSESSION. ☐ TOTAL ACCOUNTED FOR \$ 200.00  
☐ IF OTHER THAN ACTUAL CASH ON HAND, DESCRIBE FULLY.

6. I CERTIFY that the expenditures itemized on this accounting and/or attached documents, were necessarily incurred by me in connection with official business of a confidential nature, and that I have not been, nor will I be, reimbursed therefor from any source, Government or private; and that this voucher and attachments, if any, are true and correct in all respects.

7. APPROVED: *22 Jan 54* **BFO/TR**  
DATE TITLE

8. I CERTIFY that this accounting has been examined by me; that I have furnished me, or a satisfactory explanation made for the failure to furnish same; that it appears from such data that the itemized expenditures were for necessary official purposes, reimbursement for which is allowable under existing regulations.

Approved [REDACTED]

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*F-1302*

